



# ATASDA

Australian Textile Arts & Surface Design Association Inc.

ARBN 123 359 357  
www.atasda.org.au

## WORKSHOP ENROLMENT FORM

### Enrolment information and conditions

Please refer to information published in fibreline and on the website for workshop topics, tutors, dates, times, venue and cost, including any materials fee.

Workshop Costs will vary for each workshop, due to duration, tutor's experience, travel and accommodation requirements, workshop venue and organisational cost. Every effort is made to provide quality workshops at reasonable cost.

Generally workshop places are allocated in order of receipt of completed enrolment form together with deposit. In some instances a ballot may be held – see workshop details if this applies.

Non-members may attend ATASDA workshops. A higher cost applies. Non-members are encouraged to join ATASDA – note application and payment must be made separately from workshop enrolment. Non-members will not be included in any ballot for workshop places.

ATASDA volunteers may take photographs during the workshop for use in ATASDA promotional material. If you do not wish to be photographed please advise the workshop helper at sign-in. If you wish to take photographs for your own records, please check with the workshop helper first, as some tutors do not allow photography. Photographs taken for any other purposes other than those already outlined, including commercial purposes, should only be taken after receiving the express written permission of the workshop tutor (and workshop participants if relevant).

Workshops are held in a no. of states. Review workshop details for venue and times. Please allow sufficient time prior to a workshop to assist with setup. All participants are expected to assist with cleaning up at the end of the workshop.

Bookings must be accompanied by a non-refundable deposit of \$30 for each day of the workshop. The remainder of the payment is due four (4) weeks prior to the workshop. You will receive confirmation and a requirements list once your payment has been received in full.

In the event of a workshop cancellation by ATASDA all fees will be refunded, including the deposit. In the event of a student cancellation more than four (4) weeks prior to the workshop, any fees paid minus the non-refundable deposit will be refunded. In the event of a student cancellation less than four (4) weeks prior to the start of the workshop, no fees will be refunded. The Branch Committee will consider a written application made within one month of a cancellation and a partial refund may be given in extenuating circumstances.

It is the responsibility of the individual student to provide any personal protective and/or safety equipment required during the workshop, eg safety glasses, facemask, gloves. See workshop requirements list for additional items.

Students must ensure that the workshop co-ordinator is advised in advance of any special needs, eg wheelchair access.

I hereby accept the above conditions. Please enrol me in the specified workshop.

Signature: ..... Date: ...../...../.....(Enrolment will not be accepted without signature)

Workshop/Tutor..... Dates .....

Name .....  I am willing to be a workshop helper (tick box)

Postal Address .....

Suburb..... State..... Postcode.....

Phone..... Mobile .....

Email Address .....

Payment Details:  Cheque/Money Order \$\_\_\_\_\_ OR  Visa  Mastercard \$\_\_\_\_\_

Name on card:.....

Number 

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Expiry Date 

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Signature .....

**All Payments made by credit card will incur a surcharge of 2.5%, added at time of processing**

### State which workshop is in (tick box):

- NSW**: - Post completed form with payment to: ATASDA – Workshops, PO Box 1258, Baulkham Hills NSW 1755.
- QLD**: - Post completed form with payment to: ATASDA – Workshops, PO Box 307, Toowong, BC QLD 4066
- WA** - Post completed form with payment to: ATASDA – Workshops, P O Box 4162, Myaree, WA 6960
- Vic** - Post completed form with payment to: ATASDA – Workshops,